



Small Works Roster

RCW 39.04.155 Requirement Advertising Existence of Roster

Seattle Public Schools is committed to making its online information accessible and usable to all people, regardless of ability or technology. Meeting web accessibility guidelines and standards is an ongoing process that we are consistently working to improve.

While Seattle Public Schools endeavors to only post documents optimized for accessibility, due to the nature and complexity of some documents, an accessible version of the document may not be available. In these limited circumstances, the District will provide equally effective alternate access.

For questions and more information about this document, please contact the following:

Lucas See
Procurement
lgsee@seattleschools.org

From: [Legals](#)
To: [Procurement Services](#)
Subject: RE: Ad for Small Works Roster - Seattle Public Schools
Date: Tuesday, December 19, 2023 9:35:16 AM
Attachments: [image002.gif](#)
[image003.jpg](#)

Hello

We will publish your ad on Jan 10 and 17.

Thank you for advertising with us

Melissa Dowd
Seattle Daily Journal of Commerce
Legal Advertising



Seattle DJC [advertising agreement](#).

From: Procurement Services <procurementservices@seattleschools.org>
Sent: Tuesday, December 19, 2023 7:16 AM
To: Legals <legals@djc.com>
Subject: Ad for Small Works Roster - Seattle Public Schools

Date: December 19, 2023
To: Daily Journal of Commerce
Email: legals@djc.com
Re: Ad for Small Works Roster

Please advertise the following Ad for Small Works Roster below on January 10 and January 17, 2024:

-
Seattle Public Schools
Small Works Roster Advertisement
Notice to Contractors

Seattle Public Schools (the District) is soliciting contractors interested in qualifying for placement on the District's 2023 Small Works Roster. The Small Works Roster process as authorized by RCW 39.04.155 may be used to secure bids or quotes for the District's Small Works projects **for construction projects estimated to cost \$350,000 or less.**

Contractors will not be placed on the Small Works Roster unless they are prequalified and submit a completed, signed application to the District. This application is available at:

<https://www.seattleschools.org/departments/finance/procurement/small-works/>

If your firm is already a member on the roster, feel free to double-check the contact information for your firm is up to date. The roster is available at:

<https://www.seattleschools.org/departments/finance/procurement/small-works/>

Dates of publication in the Seattle Daily Journal of Commerce: January 10 and January 17, 2024.

Please send the bill for this ad to:

Seattle School District No. 1
Accounts Payable
Mail Stop 33-343
P.O. Box 34165
Seattle, WA 98124-1165

Please reference January 2024 Small Works Roster Ad for Purchase Order Number 7600035480.

-
Please reply with the affidavits when ready.

Sincerely,

Luke See, Buyer II
T:206-252-0569
2445 3rd Ave S. Seattle, WA 98134
lgsee@seattleschools.org
<https://www.seattleschools.org/departments/finance/procurement/>



CAUTION: This email originated from outside of the organization. Please don't click links, open attachments, or reply with confidential details unless you are certain you know the sender and are expecting the content.

CAUTION: This email originated from outside of the organization. Please don't click links, open attachments, or reply with confidential details unless you are certain you know the sender and are expecting the content.