



Meeting Notes

Call to Order: 4:35

Present	Seat	Name	Present	Seat	Name
x	St1	Yenni Wong		S1	Micah Mato
x	St2	Rafael Brewer	x	S2	Brian Vance
x	St3	Jackie Lam		S3	MaryEllen Rose-Witt
x	C1	Elizabeth Bacon	x	S4	James Brock
x	C2	John Mitchell	x	S5	Lynne Carveth
x	C3	Ben Maldonado	x	S6	Kiana Harris
x	C4	Josh Caldwell		S7	Jennifer Nedeltchev
x	C5	Marissa Mierow	x	S8	Keith Jasman
x	C6	Jake Zimmer		SA1	Taha Roba
	C7	Maryanna (Nan) Krafft	x	SA2	Sidney Ross
x	C8	Lyndsay Wilhelm			
	CA1	Andrew Peterson			
x	CA2	Alvin Nance			
	Chair	TBD		Co-Chai	TBD
		Other Staff Present: April Mardock, Jay McSweeney, Joanne Cobb, Kelvin Dankwa, Debra Knickerbocker			***Key: (C) Community, (St) Student, (S) SPS Staff

Mr. Del Valle motioned to keep the 2023-24 ITAC Committee meetings remote for committee members to participate via Microsoft Teams or by phone. Elizabeth seconded. The motion passed unanimously.

Mr. Del Valle motioned to approve the September 18, 2023 meeting minutes. Elizabeth seconded. Mr. Del Valle motioned to approve the October 23, 2023 meeting agenda James seconded.

Budget

Mr. Del Valle discussed the most recent budget. He explained to the new members how the 2023-24 Technology Budget works and how to understand the spreadsheet.

Membership

Mr. Del Valle welcomed the new members and they introduced themselves. The committee voted on the Chair and Vice-Chair. Ben was motioned to be the Chair. The motion was seconded. Elizabeth was motioned to be the Vice Chair. The motion was seconded. Both motions passed unanimously.

Implicit Bias

Project-Program Coordinator Kelvin Dankwa gave a presentation on Implicit Bias. Kelvin's implicit bias training included a PowerPoint presentation and an implicit bias exercise.

Cybersecurity Tabletop

Information Security Manager April Mardock briefed the committee on Seattle Public School's focus on Cybersecurity, Cybersecurity best practices, and the upcoming Cybersecurity Tabletop.

Ben asked if there had been a discussion about doing a test. April answered they've done test because of the number of credit card transactions that are run.

Jay Brock asked how many of our leadership members have done ICS training. April replied her team has, they work closely with SPS security, and they are trained too. It is a direction April would like to see the district move towards.

Open Comments

A committee member asked how to get more information from the committee to educate them on what the committee's goal is. April suggested they schedule an hour to discuss how to best educate new committee members.

The next ITAC meeting will be held on November 20, 2023.