

Information Technology Advisory Committee

September 23, 2024, 4:34 – 6:00 p.m.

Microsoft Teams Meeting



Meeting Notes

Call to Order: 4:35

Present	Seat	Name	Present	Seat	Name
x	St1	Yenni Wong		S1	Micah Mato
x	St2	Rafael Brewer	x	S2	Brian Vance
x	St3	Jackie Lam		S3	MaryEllen Rose-Witt
x	C1	Elizabeth Bacon	x	S4	James Brock
x	C2	John Mitchell		S5	Lynne Carveth
	C3	Ben Maldonado	x	S6	Kiana Harris
x	C4	Josh Caldwell		S7	Jennifer Nedeltchev
	C5	Marissa Mierow	x	S8	Keith Jasman
	C6	Jake Zimmer		SA1	Taha Roba
x	C7	Maryanna (Nan) Krafft	x	SA2	Sidney Ross
	C8	Lyndsay Wilhelm			
x	CA1	Andrew Peterson			
	CA2	Alvin Nance			
x	Chair	Ben Maldonado		Co-Chai	Elizabeth Bacon
		Other Staff: April Mardock, Jay McSweeney, John Thorius, Debra Knickerbocker			***Key: (C) Community, (St) Student, (S) SPS Staff

- A committee member motioned to approve the September 23, 2024, ITAC Agenda. The motion was seconded and passed unanimously.
- A committee member motioned to approve the August 19, 2024, ITAC meeting minutes with amendment to update attendance. The motion was seconded and passed unanimously.

Budget

Mr. Del Valle presented the most recent budget. There were no major changes to the budget made since the last meeting.

Concur BAR

John Thorius explained the BAR. Ben asked how we can measure success with the Concur users. John replied, the rollout for Concur engaged with schools (60 change agents across the district), also there was interactive training on the LMS platform they received feedback from. They offer officer hours every week for people that have questions. John and committee members discussed the BAR.

Cell Phone Use

Mr. Del Valle discussed the initiation of a project to analyze and potentially standardize cell phone policies across schools, aiming for a district-wide policy by next school year. The project will involve community engagement and review of existing policies at various schools. Ben highlighted the importance of enforcing any new cell phone policy effectively, pointing out the

broader issue of rule disregard among students Staff and committee members discussed the cell phone policy.

Open Comments

Rafael raised concerns about the outdated ITAC webpage, highlighting the need for updated meeting minutes and agendas to be accessible to the public. Tim will follow up and update the webpage to make it current.

John emphasized the absence of a district-wide change management team, suggesting that such a team could facilitate effective implementation of projects like the cell phone policy.