

Summer Learning Appeals

All SPS families will have access to their student's Universal Screening results in [the Source](#).

A parent/guardian may file an appeal if their student is found to be ineligible for Summer Learning. A formal appeal should be submitted in writing within **10 school days** of receiving the Summer Learning notice that the student is not eligible to attend Summer Learning.

How to Appeal: An explanation and evidence/proof needs to be submitted along with the appeal form, link available on our SPS Summer Learning website: [Summer Learning Appeals](#). There must be proof that there was either exceptional circumstances or missing objective or subjective criteria(s) during the screening process.

Steps to submit an appeal:

1. **Gather all documentation and proof.**
2. **Submit one Appeal form per student** [Summer Learning Appeals Form](#)
3. **Immediately after submitting the Appeal form, send any documentation or proof to [Summer Learning Appeals](#)**
 - In the subject line, please add **"Appeal"** for easy processing.
 - Please submit all documentation/proof in **one** email.

Summer Learning will not accept additional information, documents, or appeals after March 30, 2025.

What happens when a family submits an appeal: A Multi-Disciplinary Selection Committee (MDSC) will review each appeal form and record, deliberate, and provide a written decision to the parent/guardians within **25 school days** of the receipt of the appeal form and all documentation and proof. The MSC will review **one** appeal per student per year. The MDSC's decision is **final**.

Who is part of the MSC Appeal Committee?

- Special Education Consulting Teacher
- Multilingual Coach
- Director of Continuous Improvement
- Program Coordinator for Summer Learning